

AGENDA
MONTGOMERY COUNTY-NORRISTOWN PUBLIC LIBRARY BOARD OF DIRECTORS MEETING
Monday, April 15, 2024, at 4:30 p.m.
(Virtual Only by Zoom)

- 1) Call to Order
- 2) Approval of Minutes of Meeting of March 18, 2024 **(motion to approve needed)**
- 3) Review of Financial Statements for month ending 03/31/2024: Mary Metz **(motion to file for audit needed)**
- 4) Approval of Bills over \$1,000: Mary Metz **(motion to approve needed)**
- 5) President's Report: Jules DeLuzio
 - a) June Jazz: Tuesday, June 4, 2024, 5:30 p.m. to 8:30 p.m., at von C Brewing Company, 1210 Stanbridge Street, Norristown. Sponsorships and tickets are now on sale at <https://mc-npl.networkforgood.com/events/67811-june-jazz>. Board members may support the event in several ways: purchase tickets for themselves, sell tickets and/or sponsorships, solicit donations, and donate items to the Silent Auction. The Board has traditionally donated wine and spirits to the silent auction.
- 6) Executive Director's Report
 - a) Welcome to Eileen Hallstrom, Director of Development
 - b) State Annual Report has been filed
 - c) Building update
 - d) Lease of Temporary Space at Logan Commerce Center
 - e) Memorandum of Understanding with Montgomery County
 - f) Investment Policy
 - g) Attorney
- 7) District Consultants' Report: Tracey Reed
- 8) New Business
 - a) Approval of \$100,000 expenditure for Teen and Adult Spaces (new furnishings, removal of old furnishings, and carpet cleaning) **(motion to approve needed)**
 - b) Approval of Development Budget **(motion to approve needed)**
 - i) \$50,000 capital campaign feasibility study (one-time expense)
 - ii) \$10,000 for annual operating budget (annual CRM fee, extra three hours per week for Office Assistant, organizational memberships, meals and entertainment)
 - c) Approve Karen DeAngelo entering into an agreement with Miller Turetsky Rule & McLennan, a Professional Corporation, on retainer at 25% discount from regular fees. **(motion to approve needed)**
- 9) Public Comment
- 10) Executive Session
 - a) Motion to adjourn the regular meeting and go into executive session to discuss a lease. **(motion to adjourn needed)**
 - b) Motion to adjourn Executive Session to return to the Regular Meeting. **(motion to approve needed)**
- 11) New Business Arising from Executive Session
- 12) Adjournment **(motion to adjourn needed)**

NEXT BOARD MEETING:
Monday, May 20, 2024, at 4:30 P.M. (in-person in the Board Room)

The Montgomery County-Norristown Public Library, a gateway to lifelong learning, provides convenient access to resources that inform, educate, entertain, and enrich people's lives.

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