

## AGENDA

### MONTGOMERY COUNTY-NORRISTOWN PUBLIC LIBRARY BOARD OF DIRECTORS MEETING

Monday, November 20, 2023, at 4:30 p.m.

**(Zoom Meeting; NOT IN-PERSON)**

- 1) Call to Order
- 2) Approval of Minutes of Meeting of October 23, 2023 **(motion to approve needed)**
- 3) Review of Financial Statements for month ending 10/31/2023: Mary Metz **(motion to file for audit needed)**
- 4) Approval of Bills over \$1,000: Mary Metz **(motion to approve needed)**
- 5) President's Report: Cathy Sweeney
  - a) Board Holiday Dinner, Tuesday, December 5, 2023, at Maggiano's Little Italy, 160 N. Gulph Road, King of Prussia, Pennsylvania, 19406. Business meeting at 5:30 p.m., dinner 6:00 p.m. on. Please RSVP by completing the form that Sarah Hill emailed you on November 7, 2023.
  - b) Annual Appeal has been mailed
- 6) Executive Director's Report
  - a) The Friends
  - b) Building update
  - c) Estate of Bernard Lucci update
  - d) Discussion of Development/Position options, Capital Campaign costs
  - e) RFP for Audit and Tax preparation services - Review
  - f) County Coordination Aid
- 7) District Consultants' Report: Tracey Reed
- 8) New Business
  - a) Motion to select a vendor for RFP for Audit and Tax Preparation Services: **(motion to select vendor needed)**
  - b) Motion to make an addition to the Volunteer Policy to allow volunteers to submit a "Disclosure Statement Application for Volunteers" in lieu of an FBI clearance, when the Disclosure Statement requirements are met. **(motion to approve needed)**
- 9) Old Business
  - a) Paid Parental Leave Policy **(motion to approve needed)**
- 10) Public Comments
- 11) Adjournment **(motion to adjourn needed)**

#### NEXT BOARD MEETING:

Monday, December 5, 2023, AT 5:30 P.M.

In-person at Maggiano's Little Italy, 160 N. Gulph Road, King of Prussia, Pennsylvania, 19406