

AGENDA

MONTGOMERY COUNTY-NORRISTOWN PUBLIC LIBRARY BOARD OF DIRECTORS MEETING

Monday, October 23, 2023, at 4:30 p.m.

Hybrid Meeting (in-person in Board Room and Zoom)

- 1) Call to Order
- 2) Approval of Minutes of Meeting of September 18, 2023 **(motion to approve needed)**
- 3) Review of Financial Statements for month ending 09/30/2023: Mary Metz **(motion to file for audit needed)**
- 4) Approval of Bills over \$1,000: Mary Metz **(motion to approve needed)**
- 5) President's Report: Cathy Sweeney
 - a) Board Holiday Dinner, Tuesday, December 5, 2023, at Maggiano's Little Italy, 160 N. Gulph Road, King of Prussia, Pennsylvania, 19406. Business meeting at 5:30 p.m., dinner 6:00 p.m. on.
 - b) Annual Appeal mailing expected to go out first week of November
- 6) Executive Director's Report
 - a) The Friends – met October 17, 2023, 10:00 a.m.
 - b) Building Update
 - c) Substantial bequest from the Estate of Bernard Lucci
 - d) RFP for Audit and Tax preparation services
 - e) County Coordination Aid plan due date moved to November by State
 - f) For Discussion – Paid Parental Leave
 - g) For Discussion – Flexible Savings Account
 - h) Staff In-Service Day: Wednesday, October 25, 2023 - Volunteer to hand out certificates?
 - i) Board training opportunity: Robert's Rule of Order: Monday, November 13, 2023, 6 p.m. to 7 p.m. on Zoom. <https://us02web.zoom.us/j/85420668483?from=addon>
- 7) District Consultants' Report: Tracey Reed
- 8) New Business
 - a) Holiday and Board Meeting Schedule for 2024 **(motion to approve needed)**
 - b) Conshohocken Library Assistant Kathryn Weitzman has requested tuition reimbursement for classes toward provisional Librarian certification: approve tuition reimbursement expenditures of \$1,260.00 through fall 2024 (2 courses total at \$630.00 per class). **(motion to approve needed)**
 - c) Motion to open a depository account with Republic Bank **(motion to approve needed)**
 - d) Motion to adopt Resolution of Corporation for Tompkins Community Bank checking account, dated October 23, 2023. **(motion to adopt resolution needed)**
 - e) Motion to authorize a Wealth Management Agreement with Tompkins Financial Advisors **(motion to approve needed)**
 - f) Motion to adopt Resolution of Corporation for Tompkins Financial Advisors **(motion to adopt resolution needed)**
- 9) Public Comments
- 10) Executive Session
 - a) Motion to adjourn the meeting and go into Executive Session to discuss a personnel matter. **(motion to approve needed)**
 - b) Discussion of a personnel matter
 - c) Motion to adjourn Executive Session to return to regular meeting **(motion to approve needed)**
- 11) Motion to approve outcome of Executive Session discussion, if any **(motion to approve needed)**
- 12) Adjournment **(motion to adjourn needed)**

NEXT BOARD MEETING:

Monday, November 20, 2023, AT 4:30 P.M.

This meeting will be VIRTUAL ONLY, NOT in person.