

Library Use Policy

Montgomery County-Norristown Public Library

Respect Yourself, Respect Others, Respect the Space

Rights & Responsibilities

Everyone using the Library is expected to treat all others in a respectful manner. Tolerance, mutual respect, and concern for others are necessary for a safe and enjoyable library experience. No matter your circumstances, you are welcome at the Library.

You have a RIGHT:

- To visit the Library.
- To a crime free environment.
- To a clean facility.
- To use the Library property during business hours.
- To facilities, materials, and services that function as intended.
- To an environment free of yelling, bullying, and solicitation.
- To use properly trained service animals on Library property.

You have a RESPONSIBILITY:

- To obey all federal, state and local laws.
- To comply with Library staff and security direction.
- To pick up after yourself.
- To safely use all Library spaces, services, and materials as intended.
- To maintain clear access to aisles, stairways, walkways and seating both inside and out.
- To remain awake and alert while using the Library.
- To be mindful of children and directly supervise those with you. Children under 8 must be supervised by a person 14 years of age or older.
- To conduct yourself in a manner that allows others to peacefully enjoy the Library.
- To attend to your personal belongings.
- To mute the ringer on your cell phone, keep calls short and quiet, and use headphones when listening to audio content.
- To interact with others in a respectful and non-threatening manner.
- Follow all library policies, including, but not limited to, Computer Use, Wireless Access, Filming and Photography, and Meeting Room Use.
- To monitor the behavior of service animals.
- To practice tolerance.
- To wear shoes, tops, and bottoms.
- To enjoy covered, non-alcoholic beverages in most Library spaces, and to enjoy light snacks in designated areas.
- To leave the Library at designated closing times or when asked to leave.

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The above list of the basic rights and responsibilities expected of all those who enter the Library is not all-inclusive. If you need assistance, please ask Library staff.

Persons failing to fulfill their responsibilities and or infringing on the rights of other library visitors or staff will receive a warning and an opportunity to correct behaviors that are inconsistent with these rights and responsibilities. Persons engaged in behavior that pose a serious imminent risk to health or safety may be immediately expelled from the Library without warning and with or without the assistance of local law enforcement.

Library staff or security, as appropriate, has the right to request personal identification and to ask library users to check their bags for library materials.

When possible, visitors who have their library privileges suspended will be provided with written notification stating the specific library policy violated and specifying the length of the suspension. Appeal requests may be made in writing to the Executive Director of the Library. Further appeals may be made in writing to the Library Board of Trustees. As determined by federal, state, or local law and library policy, misconduct may lead to legal action or criminal prosecution.

Other library policies relating to the use of the library, including Photography and Film, Suspension, Computer Use, Meeting Room Use, and Security Camera Policies, are available at <http://mnl.mclinc.org/policies/>.

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