

Photography and Videography Policy

Montgomery County-Norristown Public Library

Objective

While appreciating the photogenic qualities inherent in their design, libraries remain working institutions whose primary mission remains to serve the needs of their patrons. As such, this policy is intended to protect library users who may be endangered or inconvenienced by having their photo or video image taken in the library, while encouraging media and others to use cameras in a way which would help communicate the library's mission and promote the Montgomery County-Norristown Public Library and its branches.

Policy

Members of the public are permitted to film and photograph while inside the library only to the extent that it does not interfere with the operations, programs, and activities of the library. Those photographing or videotaping children must have both the verbal permission of the Montgomery-County Norristown Public Library Administrative Office or their designated representative (Manager on Duty or Branch Manager) and a written release signed in advance by each child's legal guardian. Those photographing or videotaping adults must have verbal permission from the subject. Those not following this policy may be asked to put away their equipment or leave the facility.

Library access by photographers may be limited either by time constraints or to specific areas depending upon such impact or effect such sessions could have upon other library users.

Please note that the Montgomery County-Norristown Public Library engages in photography and recording of programs and events for its own print and online publication/promotional purposes. Visitors to the library, or anyone participating in any library event being captured on film or by photograph, will be advised verbally or through signage that their participation acts as consent to being photographed, filmed or recorded, unless they indicate otherwise to library staff.

All photographs and recordings must comply with the MC-NPL [Privacy Policy](#) .

The above policy applies only to open, public events. Closed events such as class visits would require releases and/or permissions from the supervisor of the visiting organization.

For More Information and Requests for Approval

Please contact the MC-NPL Administrative Office at 610-278-5100, ext. 140.

Revised	
Next Review	3 rd quarter 2025
Reviewed	N/A
Original	9/19/2022