

**MONTGOMERY COUNTY-NORRISTOWN PUBLIC LIBRARY
SPECIAL BOARD OF DIRECTORS' MEETING**

Monday, January 3, 2022 at 4:30 p.m.
Via Zoom Meeting

PRESENT

Cathy Sweeney Chuck Wilson Jules DeLuzio Theresa Martini

ABSENT

Mary Metz

STAFF PRESENT

Karen DeAngelo, Executive Director Tracey Reed, District Consultant
Tom Fluharty, Director of Operations Li Kang, Accountant/Benefits Administrator
Cliff Hirst, Administrative Assistant

OTHERS PRESENT

None.

CALL TO ORDER

President Cathy Sweeney called the meeting to order at 4:37 p.m. via Zoom meeting.

REVIEW & APPROVE PROPOSED 2022 BUDGET

Chuck Wilson

Chuck reported that the Finance Committee met on December 29, 2021 to prepare the proposed 2022 budget, which he presented to the Board. The budget projects total revenues of \$5,007,721.00, total expenditures of \$5,325,430.00, and a deficit of \$317,709.00. This deficit is to be covered by the projected \$214,864.00 surplus from 2021 and a portion of the forgiven PPP loan proceeds. Chuck reported that the Finance Committee recommends that the board approve the proposed 2022 budget.

The budget includes the following:

- All library staff making less than \$15.00 per hour (or the equivalent annual salary), will be receiving \$15.00 per hour (or the annual salary equivalent of \$28,860.00)
- All other staff will receive a 2.5% raise.
- The library will retain the services of a Human Resources Consultant to create job descriptions and pay scales for all positions.
- The library will hire a Human Resources Administrator who will be responsible for assisting with training, goal setting, and annual reviews for all staff.
- The library will retain the services of a consultant who will assist with the creation of a strategic plan for the main library and our four physical branches.
- The budget sets aside \$40,000.00 for the installation of security cameras at the Main Library in Norristown.

Jules **moved** to approve the proposed 2022 budget as presented at the meeting. Chuck **seconded** the motion. **The motion passed.**

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Karen thanked the Board for their commitment to providing the library with the resources needed to attract and retain qualified employees.

PUBLIC COMMENTS

None.

ADJOURNMENT

Chuck **moved** to adjourn the meeting. Jules **seconded** the motion. **The motion passed.** The meeting adjourned at 4:44 p.m.

Respectfully submitted,

Cliff Hirst
Administrative Assistant

Next Board Meeting: The next board meeting is scheduled for 4:30 p.m. on Monday, January 24, 2021 in the Community Room of the Montgomery County-Norristown Public Library.