

**MONTGOMERY COUNTY-NORRISTOWN PUBLIC LIBRARY
BOARD OF DIRECTORS' MEETING**

Monday, March 15, 2021 at 4:30 p.m. via Zoom meeting

PRESENT

Kelly Isett
Matthew Puk
Chuck Wilson

Doug McCann
Cathy Sweeney

Mary Metz
Mark Turetsky

ABSENT

Jules DeLuzio

STAFF

Karen DeAngelo
Cliff Hirst
Li Kang

Executive Director
Administrative Assistant
Accountant and Benefits Administrator

CALL TO ORDER

President Cathy Sweeney called the meeting to order at 4:34 p.m. via Zoom meeting.

APPROVAL OF MINUTES

Matt moved to approve the minutes of the February 22, 2021 Board Meeting. Mark seconded the motion. The motion passed.

REVIEW OF FINANCIAL STATEMENT

Chuck Wilson reported for month ending February 28, 2021.

	YTD Actual	YTD Budget
REVENUES		
State & Municipal Support	\$1,760,525.45	\$1,652,937.00
Endowments and Investments	\$602.32	\$1,334.00
Grants and Fundraising	\$13,565.56	\$16,426.00
Fines and Service Income	\$1,338.31	\$10,610.00
Total Revenue	\$1,776,031.64	\$1,681,307.00
EXPENSES		
Total Personnel costs	\$553,247.86	\$581,575.18
Library Materials	\$30,041.34	\$120,987.30
Furniture & Equipment	\$2,406.12	\$6,533.28
Automation	\$24,896.75	\$26,212.53
Operating expenses	\$81,154.75	\$102,017.42
Total Expenses	\$691,746.82	\$837,325.71

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Chuck noted that it's early in the year, so there is not much to be read into these numbers yet. Fines and service income is down to limited open hours and no room rentals. Revenue is favorable to budget so far. Library materials expenditures are lagging. Office supplies remain significantly below budget. We haven't been billed for the audit yet.

Matt moved to approve the financial statements and file them for audit. Kelly seconded the motion. The motion passed.

APPROVAL OF BILLS OVER \$1,000

Chuck Wilson reviewed bills over \$1,000. Mark moved to approve the bills over \$1,000. Kelly seconded the motion. The motion passed.

PRESIDENT'S REPORT

Cathy Sweeney

Cathy discussed the annual fundraiser. Karen and Cliff met with a representative of the Zoo last week. The Zoo is asking for a rescheduling fee of \$750. The event will be renamed "Booktoberfest," and will be scheduled for Thursday, October 14, 2021. Karen will consult with the Friends who are planning their own event around that same time of year.

EXECUTIVE DIRECTOR'S REPORT

Karen DeAngelo

Karen presented her report. The auditors will make a site visit on March 18 to finish up. There is no news on the State budget. The One Book, One County event will be a virtual event with author David Baldacci on Thursday, April 29, 2021 at 7 p.m. District Consultant interviews continue, as do Head of Children's interviews. Karen noted that she wants to increase transparency at MC-NPL: she intends to publish board meeting agendas, minutes, and a link to the meeting on our website. No members voiced objections. Next month, Karen will be inviting board members to participate in the forthcoming Strategic Planning Committee. She asked that board members also identify community members who would also add value to the process.

Matt Puk regrettably announced his intention to depart from the board due to a prolonged illness in his family. Matt proposed Theresa F. Martini as a prospective replacement for his seat on the board. Karen will invite Ms. Martini to the next board meeting.

FRIENDS OF MONTGOMERY DISTRICT LIBRARY CENTER REPORT

Doug McCann

Doug reported that Mary W. Treisbach is the new President of the Friends. The Friends want to host an open house and membership drive at the library on Saturday, October 16.

NEW BUSINESS

None.

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PUBLIC COMMENTS

None.

ADJOURNMENT

Mark moved to adjourn the meeting. Doug seconded the motion. The motion passed. The meeting adjourned at 5:19 p.m.

Respectfully submitted,

Cliff Hirst
Administrative Assistant

Next Board Meeting: The next board meeting is scheduled for Monday, April 19, 2021 at 4:30 p.m.