

Email using Yahoo!Mail

To access your email account:

1. Open a browser (Internet Explorer, Firefox, Safari)
2. Type www.yahoo.com into the address field
3. Click on the mail link
4. Type in your YahooID and password
5. Click the sign in Button
6. Click on inbox

Breakdown of the Inbox

The screenshot shows the Yahoo! Mail inbox interface. The top navigation bar includes 'Hi, Len', 'Sign Out', 'Options', and 'Help'. The main header features the 'YAHOO! MAIL' logo, a search bar, and 'Search Mail' and 'Search Web' buttons. Below the header, there are tabs for 'WHAT'S NEW', 'INBOX (5)', and 'CONTACTS'. The inbox list shows several emails with columns for 'FROM', 'SUBJECT', and 'DATE'. Callouts point to specific elements: 'The sender's name' points to the 'FROM' column; 'Subject: What the letter is about' points to the 'SUBJECT' column; 'The time or date the email was sent' points to the 'DATE' column; 'Puts the email in the trash folder' points to the 'Delete' button; and 'Puts the email in the spam folder and marks future email from sender as Spam' points to the 'Spam' button.

FROM	SUBJECT	DATE
Len Teacher	our second attachment	3:55 PM
MAILER-DAEMON@yahoo.com	Failure Notice	3:37 PM
Len Teacher	our first attachment	3:34 PM
Len Teacher	first email	Yesterday, 3:54 PM
Yahoo!	Welcome to Yahoo!	Wednesday, 12:15 PM

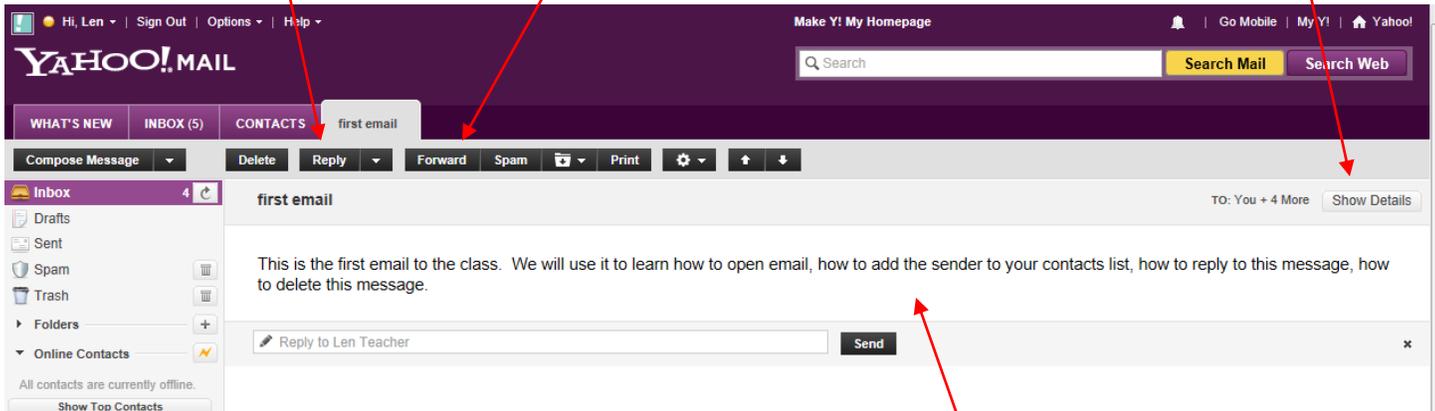
To read and respond to your emails:

Point to the subject line of the email you want to read and click on it. (unread emails will be in **Bold Type**)

Allows you to respond.
Click & type in the
space below

Allows you to send a received
email to another person with
or without a message.

Click here to see details
about the sender



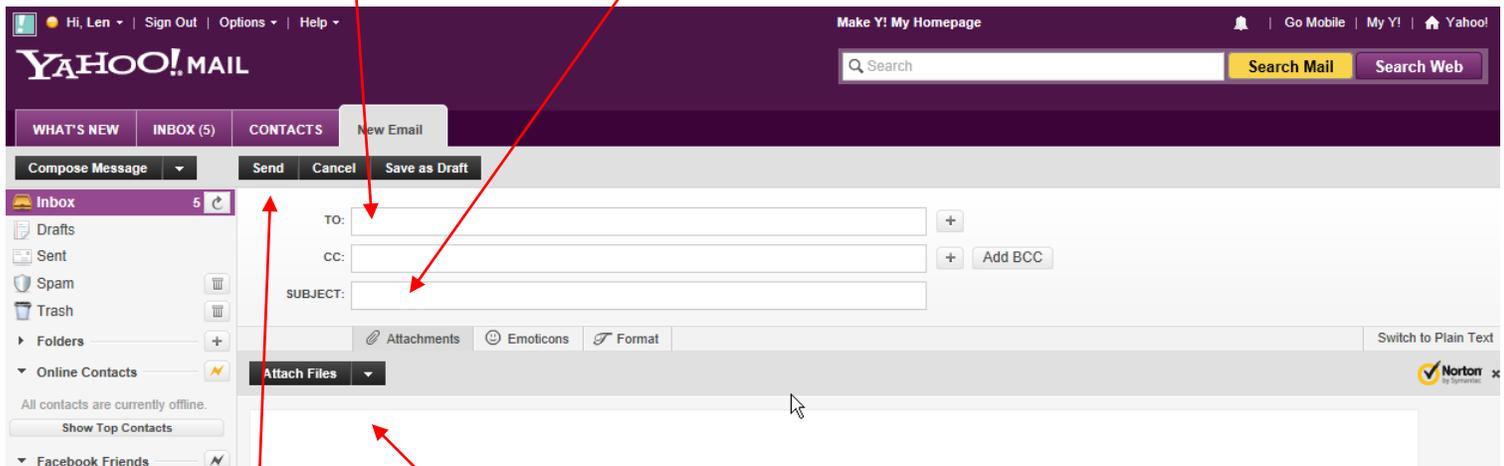
The email message

To create a new message:

To start a new letter click the Compose Message Button

Type the email address here

Type a short summary of
what the letter is about



Click to send message

Type your message here

Very Important- Signing Out:

